

VAPO Meeting Minutes
October 15, 2008

Meeting called to order at 8:16 a.m.

Members in attendance: Audra Nuttall, Lisa Schulte, Dawn Peabody, Donald Smith, Laura Nicholls, Raquel Carroll, Pamela Silva.

Welcome and introductions- guests present were Vicki Lowery, Tina Wigman, Maribeth Greenslade & Erica White.

Visitor Voice- Erica White voiced concerns about the playground and recesses. Volleyballs & soccer balls are no longer allowed & she wanted to know why. She said the students have complained that they have nothing to do during recess. Audra will talk to administration about this to find out why this is happening & what is being done to insure that our students are getting physical exercise & enjoying their recess time.

Field Day-Maribeth Greenslade presented some ideas for Field Day. She discussed the possibilities of having this event at a nearby park. It was determined to be logistically complicated & expensive to rent buses to shuttle students to/from the event. Another idea was to split the event into 3 groups over a period of 3 days. She also discussed having different types of events from those done in previous years due to space constraints. Mrs. Szostak suggested that she talk to the coaches for ideas about a rotating event schedule & a timeline for the activities.

Construction Tour-We took a tour of the new construction site & got a briefing of the layout of the building. We took a few pictures of the VAPO council at the site.

Vote for Council Positions-Acting President, Audra Nuttall declared the President's seat vacant due to Andrea Johnson resigning. Andrea is now an employee of the school & cannot serve as a council member. A motion was made by Pam Silvia to elect Audra as the new president. Raquel seconded the motion. Motion approved.

Donald Smith made a motion to elect Tina Wigman as Recognition Committee chairperson. Pam seconded the motion. Motion approved.

Raquel made a motion to elect Donald Smith as Vice President. Laura seconded the motion. Motion approved.

Synopsis: Audra is new President & Parent Communication Chairperson; Donald is new Vice President & remains Extra Curricular Chairperson; Tina Wigman is new Recognition Chairperson.

Treasurer's Report-several amendments were made to the budget for changes & correction of mistakes. Audra wants the budget to reflect more accurately the expected

income & expenses so that it does not reflect overspending. By increasing the budget in several areas, it would reflect underspending; in other words, over budget & under spend. See attached budget for details. We also cut the expected income in the area of Walk-a-Thon & Spring Festival raffle to reflect a more realistic income in this economy.

Note: all checks made payable to VAPO must be deposited within 3 business days & must not leave the campus for any reason other than making the deposit.

Spring Festival-Vicki Lowery asked for \$525 to be added to the Fundraising budget for rental of an off-campus facility to hold this event. Donald made a motion. Lisa seconded the motion. Motion approved. She also said the school will provide insurance for this event at an off-campus location. Esperanza Elementary School is the desired location. Vicki will set up a back-up date in case of rain. She said we were invited to attend Esperanza's Fall Festival to see what they do & how it is set up. She will get the details of date & time.

Dawn Peabody made motion to approve all budget changes. Laura seconded the motion. Motion approved.

Cookie Dough Wrap-up-Audra reported that we made about \$13,000 profit from sales. Also, the 2-day pick-up schedule worked great. There was never a line & pick-up went much faster. More volunteers were needed but it worked much more smoothly than the previous 1-day pickup schedule.

Curriculum- See attached meeting agenda for greater details on the following subjects: Laura discussed past committee notes from 2003 that revealed a list of books which should have been added to the Recommended Reading List (RRL). These books met all of the criteria; the committee voted to add them but this was never done. Because the books were already voted in through a previous VAPO council, it was discussed that Laura could add those books to the RRL (no vote needed).

We discussed the need to communicate to parents 3 different ways that books have been added to the RRL. Also, Pam made a motion to add new books to the RRL monthly if there are 5 or more to be added. Currently, books can only be added once per annum. Donald seconded the motion. Motion approved.

Laura also discussed creating a more in-depth RRL for advanced readers & upper grade levels. Tina made a motion to create a new RRL. Donald seconded. Motion approved.

Fall Book Fair-Donald sent out a flyer for the art contest & contestants are already submitting entries. He also discussed the possible purchase of a snowcone machine which could be loaned to the student council to use for their functions if we can use their popcorn machine for VAPO functions. We decided the idea of the machine should be tabled until the next VAPO meeting.

Dawn is waiting for invitation flyer, permission flyer, & reminder flyers to be approved so they can be sent out to the students. She is planning to send out a Messenger notice asking for volunteers.

Pam discussed the menu for the Family BBQ. The cost is \$5.00 per meal. Advanced purchase tickets will be sold before the event. She is planning to take pictures of students & print them to put in picture frames they will make at a craft booth.

Box Tops-Lisa reported that Box Tops collections are going great. We have already collected over \$1,000. The traveling trophy was awarded to the top collecting class for the month of September.

Office Support-Lisa reported the names for the family directory have been entered & are being proofread at this time. Audra said the directory needs to be proofread by 2 VAPO council members as well before it goes to print. The directory should be done by the end of the month.

Audra added that Mr. Crow wants to know if VAPO could buy flash drives for the 7th & grade classes & upgrades to the server. The VAPO council of 2007-2008 already earmarked \$2,000 for computer upgrades; the money is currently in VAPO's money market account. Council members want more information about what the flash drives will be used for & if they will be kept at school from year to year for other students to use. Mr. Crow will order the supplies & VAPO will pay the bill for those upgrades.

The next meeting is scheduled for Nov. 12th at 8:15.

Meeting adjourned at 10:27 a.m.