

VAPO Meeting Minutes  
September 10, 2008

Meeting called to order at 8:15 a.m.

Members in attendance: Andrea Johnson, Audra Nuttall, Lisa Schulte, Dawn Peabody, Donald Smith, Laura Nicholls, Diana Hernandez, Raquel Carroll, May Ho, Pamela Silva, Angela Waite.

Welcome and introductions- guests present were Vicki Lowery & Susan Blackburn.

Spirit Day T-shirts-May Ho got bids for the spirit day t-shirts from a company we have used in the past for other school shirts. Audra made a motion to approve the bid, Don seconded, motion granted.

President's Updates-

Sign-new school sign has been ordered to match the colors of the new building. It should arrive in about 11 weeks.

Board meeting-2 new board members were elected: Sam Kerch & Denise Burton.

School Nurse-Donna Shepherd requested 50 CPR masks for teachers & aides to keep on hand for emergencies. Council will review bids & ask if school will pay 50% of cost. She also needs donations of children's liquid & chewable Tylenol.

Ms. Calderon-sent a thank you note to council for gift she received for completing Spalding training.

Messaging System Update-Christie Cooper advised that the first message on the new system will go out on 9/11/08 to remind families of the half day of school on Friday. She instructed us to fill out a request form for new messages & submit it to Andrea or Audra for approval. We can also e-mail a request to her. She will then seek approval from Mrs. Szostak & Mrs. Wilber before sending out the message. The system will send regular messages to home phone numbers only. It will send emergency messages to all phone numbers listed on the emergency cards.

Cookie Dough-Audra Nuttall has stepped in to take Beverly Woodhull's place as chairperson for this committee. Beverly resigned August 29<sup>th</sup>. She will send reminders out on messaging system regarding order due date & pickup dates. Orders are due September 16<sup>th</sup>. Pickup dates are October 7<sup>th</sup> & 8<sup>th</sup>. Vicki Lowery will meet with Audra & distribution volunteers on September 26<sup>th</sup>. Audra needs help from council members on September 16<sup>th</sup> & 22<sup>nd</sup> to help count orders & post deposits.

Fundraising Committee-Erin Moeler (a former VA parent) has agreed to come to the Spring Festival meeting to help plan this event. Amy Joy Wilson will take care of organizing the raffle & requests for classroom baskets. We need to put a reminder in the monthly newsletter for more people to sign up for Fry's Cool Cash & E-scrips through Safeway.

Treasurer's Report-Angela Waite requested that the Student Relations budget be changed to \$6,550. Don made a motion to increase the budget, Dawn seconded, motion granted. A check was issued for the book fund of \$806.

Other Committee Updates-

Curriculum-Laura reported that a third party reviewed the social studies curriculum & found that Harcor meets more of the State standards than Pierson. She will follow up with Mrs. Szostak to set up dates for parents to review the curriculum in order to get it approved by December. She thinks 3 weeks should be an adequate amount of time for parents to review. She also needs the original reading list so updates can be made to it. We voted on procedure for new books needing approval to be added to the list. A minimum of 9 parents must read 3 books in a series of more than 3 books in order to approve the whole series. Dawn made motion, Don seconded, motion granted.

Campus Pride-Diana reported that lock-down kit requests have been sent out & are starting to come into classrooms. All classrooms now have water. Inventory sheets are coming in from teachers & are being filled. She will ask homeroom moms to make a file for the emergency forms & to make sure each child has a complete kit. She is meeting with the school nurse & the Safety First people for the AED annual review on September 17<sup>th</sup>. She also got more playground toys.

Extra Curricular-Don has a flyer ready for the Fall Festival. He wants to buy a popcorn machine from J.C. Penny's for \$199. He is willing to store this at his home. He will get 3 bids & submit them to Audra.

Special Events-Pam had questions regarding what needs to be done for Fall BBQ. She has not received a folder with information from previous years. Picture packets are scheduled to be sent home 2 weeks before Picture Day.

Office Support- Lisa reported that Tony Wilson is getting a website ready for data entry of the family directory. She will contact volunteers to get started on data entry. The Box Tops program is under way. Collectors have been assigned for all classrooms. Promotional items have been ordered from Box Tops. Lisa is working on contest details.

School Support-Raquel has volunteers in place as escorts for DIBELS testing.

Parent Communication-Andrea has scheduled a breakfast for homeroom moms on September 23<sup>rd</sup>. She will send out invitations to the moms. The next board meeting is scheduled for September 25<sup>th</sup> at 6:00 p.m.

Motion made to approve August minutes by Laura, 2<sup>nd</sup> made by Don, minutes approved.

September 22<sup>nd</sup> is deadline for monthly newsletter articles.  
Next meeting is scheduled for October 15<sup>th</sup>, 2008.  
Meeting adjourned at 10:10 a.m.